

VALUE
 Learning
 Toolkits
 PRODUCTS
 Camaraderie
 Discussions Research
Conferences
 Colleagues **Retreats** OM
 Professionals Events Concepts Forums
Trends
NETWORKING
 Idea Sharing **LMRC**
 Literature
 Problem Solving
Training M Solutions Diversity
 Videotapes P
LM Education
Relationship
Sensitivity
 Legal Administrators
Newsletters
Events
Challenges
Resources
Knowledge
 TECHNIQUES
LAW Information Website
 Procedures OM
Peers OM
 DEVELOPMENTS
 Quality Programs
Consulting ALA
 ALAME Supervisory Skills
Communication

**CHAPTER MEMBERSHIP
 BRIGHTENS LEADERSHIP PATHS**



ABOUT ALA

The Association of Legal Administrators was founded in 1971 in Pennsylvania for the purpose of discussing problems and solutions in law firm administration. Today, this international association has 10,000+ members in 27 countries. ALA's mission is to improve the quality of management in legal services organizations; promote and enhance the competence and professionalism of legal administrators and all members of the management team. The association's members are law office administrators who manage such areas as finance, human resources, systems and technology, facilities, marketing and practice development. For more information, check out www.alanet.org.

OUR CHAPTER

The Nutmeg Chapter of the Association of Legal Administrators was chartered August 14, 1980, and celebrated its 25th anniversary in 2005. The Chapter is comprised of private law firms, government agencies and corporate legal departments throughout Connecticut and Western Massachusetts and is dedicated to providing valuable information to current and prospective ALA members, lawyers, vendors, consultants and others who have an interest in the legal management profession. The Chapter is committed to providing the best educational, networking and vendor/business partnering opportunities to enable local administrators to increase their knowledge and thrive as strong leaders in the legal industry.




OUR MISSION

The mission of the Nutmeg Chapter of the Association of Legal Administrators is to:

- Improve the quality of management and administration in law firms, law departments and other organizations involved in the legal industry;
- Serve as mentors for individuals entering into this field, as well as serve as resource personnel to one another and individuals within the legal community who need assistance in management;
- Support and expand the expertise, proficiency and professionalism of legal administrators and law office managers;
- Provide awareness, understanding and increase education about the diverse roles within the legal management profession to the legal community at-large.

WHAT EXACTLY IS A NUTMEG?

An illustration of several nutmeg seeds, which are reddish-brown and have a textured, slightly irregular shape, scattered in the upper right corner of the text box.

Colonial cooks used nutmeg in cooking to provide a spicy flavor. Sailors brought the spice back from the Spice Islands and Barbados. Trade was very important and peddlers took advantage of this new market. Unscrupulous Yankee peddlers, however, sold little wooden nuggets that looked just like the real thing or, did the peddlers sell the real thing but people just didn't know how to extract the NUTMEG? Connecticut folk are still known as "Nutmeggers".

NUTMEG CHAPTER BENEFITS

- Quality educational workshops
- Networking
- Access to website/members only section: www.alanutmeg.org
- High-level speakers at luncheons/dinners
- Monthly/bi-monthly luncheons/sessions in geographic areas
- Teleseminars
- Annual Compensation and Benefits Survey
- Informative roundtable discussions at special interest group meetings (finance, human resources, operations and technology)
- Newsletter "Nutmeg News" published 4 times per year
- Access to local job bank
- Vendor-Related Events and Activities
- Scholarship to National Conference
- Chapter Leaders receive scholarships to CLI and National Conference for Leadership Training



WHO CAN JOIN

Legal Administration is an exciting and challenging profession. Perhaps one of the most important functions of our Chapter is to provide a forum for members to foster friendships and to harness our collective talents and abilities in support of the legal community and the community at large. Our meetings and educational programs provide a great opportunity to take a moment away from the frantic pace of our law firms to stay current on legal trends and topics and to enjoy networking with friends and peers.

Regular Membership is available to:

- Legal Administrators employed on a full-time basis;
- Practicing lawyers who have principal executive management responsibilities;
- Unemployed legal administrators not serving as consultants or vendors.

Associate Membership is available to:

- Practicing lawyers with an interest in law firm administration and management;
- Full-time teachers of business, organizational management, law or law-related disciplines at institutions of higher learning;
- Full-time students in business, management law or law-related studies at institutions of higher learning;
- Bar association executives.

MEMBERSHIP BENEFITS

Educational Opportunities: International and regional conferences, teleseminars, monthly and bi-monthly programs, retreats, idea exchanges, Essential Competencies Course, CLE/CPE credits, workshops, roundtable discussions; Learning on Demand™ (online course). Networking opportunities; professional recognition; websites: www.alanet.org, www.alanutmeg.org and member forums.



OTHER BENEFITS MIX. MATCH. LEARN.

Free services include: ALA Currents, ALA Management SolutionsSM, ALA News, ALA National Website (www.alanet.org), Legal Management Magazine, Legal Management Resource Center (LMRC), Members & Peer Counseling Directory, Online Member Discussion Groups, Large Firm Administrators Listserv, Job Bank/Career Center, Vendor Listings and ALA Value in Partnership (VIP)SM Program.

Products include: ALA Logo Products, ALA Management EncyclopediaSM (ALAME), ALA Management Resources Catalog, Diversity (Free Product), A Business Skills and Benefits Survey, The Extraordinary Administrator: Career Progression for Law Firm Managers and 200 Ways to Make Your Law Firm an Extraordinary Place to Work.

Programs include: American Bar Insurance (ABI) Program, Annual Conference, Certified Legal Manager (CLM)SM Program, Corporate/Government Fall Forum, Essential Competencies for Legal Administrators (ECLA), Intellectual Property (IP) Retreat and Firm Financial Management Conference & Exposition.

Chapter Programs include: Chapter Challenge Program (FALA); Community Service; Listserves; Regional Conferences and Teleseminars.

